



Circular No.:09/2020-21

Date – 17.09.2020

## **PTM for CLASSES Kindergarten to IV**

Dear parent,

***Hope all are keeping safe and staying indoors.***

Covid-19 has forced us to stay indoor for a long duration of time but now we are back to work with a lot of precautions to prevent its spread.

Students have been attending online classes, appeared for tests and submitted their work. It's important to review their performance over the past few months so that we can together plan for their better performance in the coming months.

**1. Half Yearly Syllabus and Date sheet**

Please collect the same during PTM

**2. Student's feedback form**

It is mandatory to sign the feedback form and make a note of child's

- a) Attendance
- b) Result
- c) Teacher's feedback
- d) Copy work submission status

**3. Consent for attending classes**

The feedback form will include the consent which needs to be signed duly by parents if they wish to allow their child to attend physical classes once the school reopens.

**4. Copies and holiday homework submission**

Bring the subject copies and holiday homework with work completed

**5. Admit Card**

Students would be provided with admit cards after submission of their copies. These are mandatory for login during exams.

**It is mandatory for parents to attend the PTM to**

- a) Sign the Feedback form
- b) Take admit cards (mandatory for login during HY exams)
- c) Collect half yearly circular
- d) Submit students copies and holiday homework with completed work for internal assessments

**Kindly wear mask and bring your own pen, water and sanitizer. Maintain social distancing once you come to school for everyone's safety.**

**Day, Date – Monday, 21/09/2020**

**Time – 09:00 am – 12:00 noon**

**Venue – School premises (In respective classes)**

Regards

Principal