



MOUNT LITERA ZEE SCHOOL

NOFRI, SHAMSHABAD ROAD, Near NTPC, Agra, Uttar Pradesh 282003



Circular No.: 05/2020-21

Date: 08/SEP/2020

DATE SHEET & EXAMINATION CIRCULAR OF HALF YEARLY EXAMINATION SEP-2020

STAY POSITIVE, WORK HARD AND MAKE IT HAPPEN!

Dear Parent,

The First Term Examination is to begin soon. All the students need to prepare for the same in the ongoing Pandemic scenario. The circular aims to inform you about the mode, platform, schedule and the code of conduct to be followed during the Examination.

OVERVIEW

CLASS	TIME SLOT	OBJECTIVE : SUBJECTIVE RATIO	MODE	PLATFORM
I & II	08:30 AM – 09:30 AM	40 (AB- Activity Based)	Online	MS TEAMS (FORMS)
III - V	09:30 AM – 11:30 AM	40 (AB- Activity Based)	Online	MS TEAMS (FORMS)
VI - VIII	11.30 AM-2.30 PM	40 : 40	Online	MS TEAMS (FORMS for Objective + PDF for Subjective)
IX & XI	8:00 AM – 11:00 AM	40 : 40	Online	
X & XII	11.30 AM -2.30 PM	40 : 40	Online	MS TEAMS (FORMS for Objective + PDF for Subjective)

Note - The school has planned to conduct exams in different time slots (please refer to the Time Slot from the above table) for the convenience of those families who have more than one child in the school and have gadget availability issues. Still if any problem persists kindly bring it to the notice of the class teacher at the earliest.

VIRTUAL EXAMINATIONS: CODE OF CONDUCT

- Students will take the exams from the safe and secure environment of his/her home.
- Parent should arrange for desktop/laptop (with a webcam)/mobile with functional passwords for apps related to MS teams/forms/notebook
- An internet connection (high speed un-interrupted internet is desirable).
- 'Honesty is the best Policy' and it has to be put into action during these virtual examinations. Self-monitoring, honesty and ethical values of both the student and the parents will play an important part in this online format.
- Candidate should be seated in front of the desktop / Laptop/ mobile, facing the screen and webcam throughout the entire duration of the test.
- Student should report to his exam desk ten minutes before the commencement of the exam.
- Ensure comfortable and sturdy sitting position. Do not slouch or lie during paper.
- Student should write his/her name, date on given space of the answer sheet before the exam begins
- Candidate should be in school uniform while taking the test.
- It is strictly advised that the candidate should not leave the seat during the test. Bio breaks are permitted only if required.
- Any mobile number change, login - password issues to be sorted before 20th Sept, 2020. The parent should inform the class teacher about it and it will be sorted before 20th September. **Any technical problem after that and on the exam day will not be entertained and student will be marked absent.**

It is compulsory for all the students to attempt the Examination.

Also, humble request to all the parents and students to maintain the sanctity of e exam.

THINGS TO REMEMBER ON THE EXAMINATION DAY

- Wear school uniform.
- Have your breakfast and keep your water bottle on your table
- Get comfortable and keep all required things with you.
- Join teams app 20 minutes prior to commencement of paper.
- Keep your VIDEO ON during exam.
- Attend the Roll Call by Invigilator.
- Link to the paper will be provided on WHATSAPP.
- If using phone to attend the paper Split Screen.
- Go through the paper during reading time.
- After 20 minutes start the paper.
- Attempt all objective questions.
- Subjective questions have to be solved in your copy.
- After the exam is over make PDF of the pages of subjective answers attempted in your copy.
- Within 15 minutes upload this PDF in the of your exam paper.
- Click the submit button to submit the answer sheet.
(Submit the paper 5-10 minutes before to avoid problems)

NOTE

- The subjective answer sheet should have Name, Class, Roll no., Date, Subject written on every page.
- No request of resubmitting the answer sheet will be entertained.

DATESHEET – HALF YEARLY EXAMINATION -
2020

DAY	MON	WED	THUR	SAT	MON	WED	FRI	MON
DATE	28-09-20	30-09-20	01-10-20	03-10-20	05-10-20	07-10-20	09-10-20	12-10-20
I	HINDI	MATHS	G.K	ENGLISH	E.V.S	ICT	-	-
II	MATHS	HINDI	G.K	E.V.S	ENGLISH	ICT	-	-
III	ENGLISH	E.V.S	G.K	MATHS	HINDI	-	-	-
IV	HINDI	ENGLISH	G.K	E.V.S	MATHS	-	-	-
V	E.V.S	MATHS	G.K	ENGLISH	HINDI	-	-	-
VI	HINDI	S.ST	-	ICT	MATHS	SCIENCE	ENGLISH	SPANISH
VII	SCIENCE	HINDI	-	S.ST	ENGLISH	ICT	SPANISH	MATHS
VIII	MATHS	ENGLISH	-	HINDI	SCIENCE	SPANISH/ SANSKRIT	ICT	S.ST
IX	ENGLISH	HINDI	-	MATHS	S.ST	SCIENCE	-	-
X	ENGLISH	HINDI	-	MATHS	S.ST	SCIENCE	-	-
XI - A	ENGLISH	CHEMISTRY	-	MATHS	BIOLOGY	PHYSICS	-	-
XI - B	ENGLISH	ACCOUNTS	-	MATHS	B.ST	ECONOMICS	-	-
XII - A	ENGLISH	CHEMISTRY	-	MATHS	BIOLOGY	PHYSICS	-	-
XII - B	ENGLISH	ACCOUNTS	-	MATHS	B.ST	ECONOMICS	-	-

We solicit your co-operation to make the online examination a success. Detailed instructions related to access and solving of question papers and uploading of answer sheets are given in the Examination Guideline Booklet specially designed to guide all the queries related to the examination procedure on MS Platform.

Best Wishes,



Principal